

Privacy Notice

The Palazzo Reserve

STATUS

Draft v0.1 · prepared 8 August 2026 · not yet published

GOVERNING FRAMEWORK

The Digital Personal Data Protection Act, 2023 (India), and rules made thereunder

APPLIES TO

thepalazzoreserve.com and all enquiry, viewing-request and Reserve Circle forms on it

CONTROLLER

Sharadchandrika Infra Projects LLP [legal spelling to be confirmed — see gaps]

PREPARED BY

The Tribe Team, for review by SIPL's counsel before publication

Before this goes live. This is a drafted starting point, not a finished legal instrument. It has been written to the structure the DPDP Act 2023 requires, using the facts confirmed so far in the Website Content Master. It has not been reviewed by a lawyer qualified in Indian data protection law, and it contains bracketed placeholders that must be filled before publication. Treat every bracket as a blocking item, in the same register as the RERA number.

I. Who this notice is about, and who is responsible

This notice explains what happens to your personal data when you visit thepalazzoreserve.com, request a private viewing, ask to be introduced to the Reserve Circle, or otherwise get in touch with us about The Palazzo Reserve, Tellapur.

The Data Fiduciary under the Digital Personal Data Protection Act, 2023 is:

ENTITY	Gap. Sharadchandrika Infra Proiects I I P or Sharadchandhra Infra Proiects I I P — confirm the registered spelling against the LLP incorporation certificate before this notice is published.
REGISTERED OFFICE	Sy. No. 381 & 382, opposite Tellapur Technocity, Tellapur, Hyderabad, Telangana 502032
TS RERA REGISTRATION	Gap. [—] Required before this notice, or the website it belongs to, can be published.
DATA PROTECTION CONTACT	Gap. Name and email of the person handling data queries — see Section 9.

2. What we collect

We collect only what you give us directly. We do not buy lists, and we do not collect personal data from any source you have not interacted with.

WHERE	WHAT IS COLLECTED	WHY
Private viewing request	Name, email, phone number, preferred time, the name of anyone who referred you, and anything you choose to write in the message field	To arrange and confirm your visit to the Experience Centre
Reserve Circle enquiry	Name, email, phone number, the name of the member who introduced you (if any)	To consider your introduction to the Reserve Circle
General contact	Whatever you include in your message	To respond to you
Browsing the site	Which pages are viewed, how the site was reached, device and browser type, and cookie identifiers — see Section 7	To keep the site working and to understand which pages are actually being read

We do not knowingly collect data from anyone under 18. If you believe a minor's data has reached us, write to the address in Section 9 and we will remove it.

3. Why we process it, and on what basis

Under the DPDP Act, we may only process your personal data where you have given consent, or where a narrow legitimate use applies. For everything collected through this website, our basis is your consent.

PURPOSE	BASIS
Arranging and confirming a private viewing	Consent, given at the point of submitting the enquiry form
Considering an introduction to the Reserve Circle	Consent
Responding to a general enquiry	Consent
Understanding which pages are read, to improve the site	Consent, via the cookie notice — see Section 7

We do not use your data for any purpose beyond the one stated at the point of collection. We do not profile you, and we do not use automated decision-making of any kind on the data collected through this site.

4. Consent, and how to withdraw it

Every form on this website asks for consent explicitly, in plain language, and separately from any other agreement — never bundled into a general "I agree to the terms" tick. You may withdraw consent at any time, as easily as you gave it, by writing to the address in Section 9. Withdrawing consent does not affect the lawfulness of anything done with your data before the withdrawal, and it may mean we are no longer able to arrange a viewing or respond to an open enquiry.

5. Who sees your data

Your data is used by the project team and is not sold. It may be shared with:

- The Palazzo Reserve's sales and Experience Centre team, to arrange and conduct your viewing.
- **Gap.** If enquiry data flows into a CRM platform (SELLDO or otherwise), that processor must be named here, along with where it hosts data and what access it has. This is not yet confirmed — see the Content Master, Section Eighteen, item 10 (adjacent dependency).
- Anyone we are required by law to share it with, including in response to a lawful order from a court, regulator or law enforcement authority.

We do not transfer your personal data outside India as a matter of course. If that changes, this notice will be updated first, and any transfer will only take place to jurisdictions the Central Government has not restricted under the Act.

6. How long we keep it

CATEGORY	RETENTION
Viewing requests and general enquiries that do not lead to a booking or a relationship	24 months from the date of your last contact with us, then deleted
Reserve Circle enquiries	Until you ask us to stop, or 36 months of no activity, whichever is sooner
Data of buyers and residents	For the duration of the relationship and for as long afterward as we are required to keep it under applicable law, including RERA and tax record-keeping requirements
Cookies	See Section 7

7. Cookies

The site uses a small number of cookies. On your first visit you are asked to Accept or to allow Only what's necessary — both options carry equal weight, and neither is pre-selected.

CATEGORY	PURPOSE	CAN BE DECLINED?
Strictly necessary	Keeping the site working — remembering your cookie choice, securing the enquiry form	No — required for the site to function
Analytics	Understanding which pages are read, in aggregate, so the site can be improved	Yes, via "Only what's necessary"

We do not currently use advertising or cross-site tracking cookies. If that changes, this notice and the cookie banner will be updated before the change takes effect.

8. Your rights

Under the DPDP Act, 2023, you have the right to:

- **Access** a summary of the personal data we hold about you and how it is being processed.
- **Correct** inaccurate or incomplete data, and have it updated.
- **Erase** your data, where it is no longer needed for the purpose it was collected for and you have withdrawn consent.
- **Withdraw consent** at any time, as set out in Section 4.
- **Nominate** another individual to exercise these rights on your behalf in the event of your death or incapacity.
- **Grievance redressal** — see Section 9 — and, if unresolved, to approach the Data Protection Board of India.

We will respond to any request within 30 days. There is no fee for making a request.

9. Grievance Officer

Questions, requests, or complaints about how your data is handled should be sent to our Grievance Officer:

NAME	Gap. To be named before publication — required under the Act.
EMAIL	Gap. [—]
POSTAL ADDRESS	Sy. No. 381 & 382, opposite Tellapur Technocity, Tellapur, Hyderabad, Telangana 502032

We aim to acknowledge every grievance within 7 days and resolve it within 30. If you remain unsatisfied, you may approach the Data Protection Board of India.

10. Security

We take reasonable technical and organisational measures to protect the personal data we hold, including restricting access to those who need it to do their work, and securing data in transit to and from this website. No system is entirely without risk, and we will notify you and the Data Protection Board without undue delay in the event of a personal data breach affecting you, as required under the Act.

11. Changes to this notice

If this notice changes in a way that affects how your data is used, we will say so clearly on this page, dated, before the change takes effect. We will not make a material change and apply it retroactively without fresh consent.